

Medical staff Scope of Services/Privileges

Scope:

This policy establishes a systematic process for the thorough evaluation of novel procedures, treatments, and techniques before their adoption within the facility.

Definitions:

New procedure or treatment: A procedure and/or treatment not currently being performed,

New Technique: a novel way of approaching care, including adoption of new/different tools (in example, robotic surgery)

Scope/Policy:

Requests for clinical privileges to perform procedures or new techniques not currently being offered at the Medical Center (“new procedure”) will only be processed after a determination is made to include those procedures in the center’s services.

As an initial step in the process, the individual seeking to amend or create a new privilege will complete the ‘Novel Privilege List request.’ This request includes:

- Clinical indicators for procedure, treatment, or technique, including the incident rate in the community for the intervention.
- Description of the procedure
- State and federal scope information (if applicable)
- Other hospitals currently offering the privilege.
- Equipment needs.
- Alternates to the treatment/procedure
- Potential complications
- Impact on patient care if not approved.
- Provider recommendations for training, proctoring, and competency,
- Stakeholders

The department chair(s) and/or division chief(s) of all applicable departments will review and if their preliminary recommendation is favorable, they will develop threshold credentialing criteria.

In developing the criteria, they may conduct additional research as necessary, and engage nursing and administration as needed to determine if space, equipment, personnel, and other support services are available to provide care safely and effectively. The criteria must include:

- Minimum education, training, and experience requirements
- Focused Professional Practice Evaluation parameters, which may include direct supervision, proctoring, or retrospective reviews.

These recommendations will be forwarded to the credentials committee for their review and approval. The Credentials Committee will forward its recommendations to the Medical Executive Committee, which will review the matter and forward its recommendation to the Board for final action. Providers may not apply for the privilege until the Board has approved the privilege.

Approved by MEC/Board 12/2023