

**RULES AND REGULATIONS GOVERNING
THE DEPARTMENT OF EMERGENCY MEDICINE**

I. INTRODUCTION

The Providence Alaska Medical Center Emergency Department exists to provide high-quality emergency medical care 24 hours a day, seven (7) days a week, to anyone who seeks medical attention. It is staffed with qualified emergency physicians, nursing and support personnel, and is properly equipped to achieve this goal.

II. OBJECTIVES

- A. To provide 24 hour, seven days a week, quality emergency care to all patients who present themselves to the Emergency Department.
- B. To provide diagnostic and therapeutic modalities to ensure quality of care.

III. MEMBERSHIP AND SCOPE

Membership of Department of Emergency Medicine shall consist of all members of the Providence Alaska Medical Center Medical Staff who qualify for privileges in the Emergency Department, and as such shall be subject to all rules of the Department and to the jurisdiction of the Chair of the Department.

IV. CHAIR

- A. The Department of Emergency Medicine shall elect a Chair of the Department, or
- B. The President of the Medical Staff may appoint a Chair of the Emergency Medicine Department, from among the active members of the staff who are qualified for membership in the Emergency Medicine Department. Primary consideration will be given to the active members of the full-time Emergency Department staff.

V. EMERGENCY DEPARTMENT STAFF MEETINGS DUTIES

- A. Establish, enforce, amend, clarify, or modify the rules and regulations of the Emergency Medicine Department.
- B. Review the Department's clinical work, including death reviews, review of selected clinical cases or concern and/or interest, and periodic review of charts or clinical work of any physician providing medical services within the Emergency Medicine Department.
- C. Coordinate functioning and effective on-call consultation.
- D. Meeting requirements as established in the Medical Staff Bylaws.

VI. APPLICATION

The Chair of the Emergency Medicine Department will evaluate all Medical Staff applicants who wish their practice at Providence Alaska Medical Center to be limited to Emergency Medicine with recommendations forwarded to the Credentials Committee.

VII. PRIVILEGES

Those physicians whose practice is Emergency Medicine-will not be granted staff admitting privileges. With the approval of the attending physician, admitting of patients for that physician is permitted.

VIII. DEPARTMENTAL RESPONSIBILITIES

- A. Ensure medical coverage for all patients who present themselves to the Emergency Department requesting emergency care.
- B. Ensure the proper functioning of the Emergency Department.
- C. The Chair, or his/her representative, shall be available for medical administrative advice at all times.
- D. Conduct peer review.
- E. Enforce Department policies, rules and regulations.
- F. The Chair will assist in the coordination of the Disaster Plan for the hospital.

G. The Department shall act in accordance with the Bylaws and Policies of the medical staff of Providence Alaska Medical Center.

IX. PHYSICIAN STAFFING

The emergency physicians will provide primary emergency physician coverage at all times.

XII. IN-HOSPITAL CONSULTATION BY THE EMERGENCY PHYSICIAN

The emergency physician will be allowed to provide emergency care to any person within the hospital.

XIII. CONSULTATION ON CALL SYSTEM

The Emergency Medicine Department considers it the responsibility of all the major departments and their subsection to have at least one (1) physician available for consultation, referrals, and admissions, and to notify the Emergency Department of such coverage.

Anyone designated as “on call” is responsible for either being available or arranging for a replacement on call physician, and directly communicating this change to the Emergency Department. Problems in coverage will be referred to the Department Chairs.

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