

## Mission Hospital High School Volunteer Program Overview

**Eligibility:** Students must be in their freshman or sophomore year of high school to apply and be turning 15 years of age by February 1 of next year. Students must also reside within the Capistrano, Laguna Beach or Saddleback Unified School Districts. High school volunteers are expected to volunteer on a weekly basis year-round, and for a minimum of one year. Students typically volunteer until they graduate from high school. The Mission Hospital Auxiliary does not offer “summer only” volunteer positions.

**Application Process:** Due to the popularity of our program and the limited number of positions available, applications of interest are accepted once a year from **October 1-14**. Applications received prior to or after this date will not be accepted. (Exceptions can be made on grade level based on age).

**One letter of recommendation** is required of the student from a teacher, high school advisor or coach at the time of application. **A personal statement** as to the student’s desire to volunteer must accompany the application as well. **A resume** is a component to the application and is required.

Upon review by the Mission Hospital High School Auxiliary Executive Board, interviews will be granted to prospective candidates who show great promise to enter the program. If accepted after the interview stage, provisional volunteers will proceed to health care clearance. Prospective volunteers must show records of a TB test (Quantiferon blood test), the measles-mumps-rubella (MMR) vaccine and a chickenpox vaccination.

Accepted students must attend a mandatory **three-hour general orientation, three weeks of general training and two additional weeks of specific training** in the department in which they are assigned. Membership requires a one-time fee of \$125 which includes an identification badge, as well as a Mission Hospital polo and jacket. Volunteers will be **required** to purchase khaki pants and blue or white closed-toed shoes.

**Volunteer Positions:** Typically, the earliest students begin volunteering (following the application and health clearance period) is early March. Students are assigned based on projected attrition (graduating seniors) or newly created positions. Depending on the number of applicants and the number of available positions, students from Dana Hills, Aliso Viejo and Laguna Beach High Schools volunteer at the Laguna Beach campus if there are not enough positions available at the Mission Viejo campus. Students may request to volunteer at the Laguna Beach campus from other schools. All other schools will be assigned to the Mission Viejo campus.

Typical shift assignments are scheduled four (4) hours each week, Monday through Friday from 4–8 p.m., or on the weekends from 9 a.m.–1 p.m., noon–4 p.m. or 4–8 p.m.

For any additional questions or to learn more about Mission Hospital, please visit our website at [Providence.org/MissionHospitalVolunteers](http://Providence.org/MissionHospitalVolunteers).