

Frequently Asked Questions

How do I lease space from Providence?

For information about how to lease space, please contact Providence Real Estate & Development at (907) 212-2328, or visit our contact page to send us an email.

When is my rent payment due?

The monthly rent shall be paid in advance of, or on the first day of each month during the term of the lease.

Where do I send my rent?

Please send all rental payments to:

**Patient Financial Services
Providence Health & Services Alaska
P.O. Box 196276
Anchorage, AK 99519-6276**

Make rent checks payable to “**Shared Services Division - Rent.**” Rent may also be paid in person at the Billing office located in the D Tower, 1st floor lobby.

Can rental payments be made using a credit card?

Yes, you may pay your rent using your credit card.

Who is responsible for cleaning services?

The majority of PH&SA Satellite Buildings are cleaned by professional cleaning services companies. Contact your property manager at (907) 212-2328 for more information.

What are the standard building hours?

Typical Building hours are 7:00 a.m. to 7:00 p.m. Monday through Friday and 8:00 a.m. to 1:00 p.m. on Saturday.

How does Providence handle hazardous waste?

Providence is responsible for disposal of all solid wastes approved by the local landfill to include disposal of regulated waste including sharps, medical waste, hazardous waste, etc. Waste being held for pick-up must be stored within the Tenant's leased space and not placed in any common areas including maintenance or janitorial storage closets.

Is telephone and broadband access provided?

Tenants are responsible for purchasing and arranging for the installation of their own telephone system and non-Providence computer/data cabling. Privately-owned telephone/cabling systems are maintained by the tenant and may be removed from the leased premises upon vacancy.

Is security provided at Providence facilities?

Providence Property Management works closely with hospital campus security staff and also outsources some security functions to provide safe and secure working conditions at all PH&SA-managed properties at all times.

Does Providence handle snow and ice removal?

For properties on the Providence Alaska Medical Center campus, the Grounds Keeping department provides snow and ice removal. For all other properties, Property Management contracts with various companies to provide snow and ice removal during inclement weather once each day.