

## PHC Urban Hospitals – Epic Training Requirements Policy

**Policy#:**  
**Effective:** 8/1/2013  
**Review Dates**

**Background:** Use of the current medical record is a requirement for medical staff membership.

**Recommendation:** EPIC Training of Providers is based on their role and their need to manage orders and their volume.

### Specific Recommendations

#### General Provider Training

1. Physicians, podiatrists, and dentists performing procedures or with 12 or more hospital patient encounters (encounter includes performing outpatient or day surgery procedures) per year must:
  - Complete Healthstream education (prior Epic hospital training may qualify to proceed directly to proficiency exam)
  - Pass proficiency exam
  - Attend in-person specialty training
  - Provider Optimization Workshop (POW) highly recommended
2. Physicians with 1-11 patient encounters per year and who require Hyperspace access must:
  - Complete Healthstream education
  - Pass proficiency exam
3. Physicians with no patient encounters for the past year, and who do not anticipate an active role in patient care within the hospital, are exempted from Healthstream education. These individuals will receive individual assistance should they be requested to participate in care. Physicians who are credentialed because of group call are not required to be Epic trained, unless they have **5 or more hospital patient encounters per year**.
4. Those with no hospital activity for the past two years (other than those who are on staff related to call coverage) will be moved to Community Associate status, without privileges. Epic training is not a requirement for those individuals.

#### Specialty specific training requirements

1. Anesthesia and CRNA's – one training track specific for all (closed staff)
2. ED – one training track for all
3. Radiology – one training track for all see General Provider Training.  
Interventional radiology – added specialty training

4. Pathology -- read only access, limited online training.
5. Neurologists (off-site, via the Portland area stroke service) are Epic trained.
6. Neurologists (off-site) performing intraoperative monitoring are not required to be Epic trained.
7. Out of area physicians who come to assist with procedures or clinics are not required to be Epic trained.
8. Well Newborn Providers who perform well baby checks only
  - Complete Healthstream education (prior Epic hospital training may qualify to proceed directly to proficiency exam)
  - Pass proficiency exam
  - Special/limited Optimization Workshop (POW)

**Allied Health Professionals/Midlevel providers:**

- Complete Healthstream education (prior Epic hospital training may qualify to proceed directly to proficiency exam)
- Pass proficiency exam
- Attend in-person specialty training
- Provider Optimization Workshop (POW) highly recommended

**Other Allied Health Professionals**

1. Surg Techs, dental assistants who do not document in the medical record do not need Epic education
2. Court Evaluators
  - Complete Healthstream education
3. Psychologists (Employed)
  - Complete Healthstream education
  - Pass proficiency exam
  - Attend in-person specialty training
  - Provider Optimization Workshop (POW)
  - Dragon training highly recommended
4. Psychologists (Not employed) – Epic training not required
5. Research coordinators (Not employed) will require Epic education
  - Complete Healthstream education
  - Pass proficiency exam

**Reference: Also see Policy: PHC Epic Use Required**